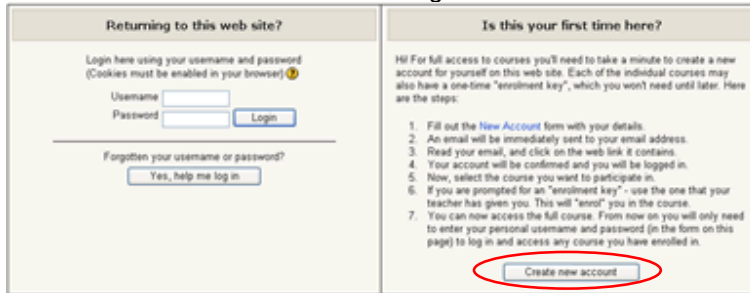


## How to register

### Step 1: Create your account

1. Go to <http://mftot.jointokyo.org/login/signup.php?>
2. Click '**Create new account**' on the right hand side



3. Fill in all the fields and click '**Create my new account**'



**Attention!!** The name on your certificate, which you receive upon completion of the course, will appear as registered in your profile.

- Write your name in alphabet so that the course team and tutors are able to read your name.
- Upper and lower cases will be reflected.
- Names (First Name + Surname) should be no longer than 40 characters.

For example,

If the name registered in your profile is:

First Name: *john*  
Surname: *smith*

Your name on the certificate will appear as

*john smith*

If the name registered is longer than 40 characters:

First Name: *John Peter Frank Carl*  
Surname: *Brown Green Smith Stafford Harris*

Your name on the certificate will appear as

*John Peter Frank Carl Brown Green Smith Staffor*

4. You will receive an email from the system. **Click on the link provided in the email** to activate your account. Check your spam mail folder if you do not receive an email.

## Step 2: Enrol for the 6<sup>th</sup> Microfinance Training of Trainers (MFTOT6)

1. Select '[The 6<sup>th</sup> Microfinance Training of Trainers \(MFTOT6\)](#)'
2. Choose 'Yes' to the question.

You are about to enrol yourself as a member of this course.  
Are you sure you wish to do this?

## Step 3: Fill in the registration form

### Welcome to

The 6th Microfinance Training of Trainers (MFTOT6): A Blended Distance Learning Course

 [About the course](#)

*To complete your registration, fill in this registration form*

[? Registration Form](#)

**Note:** The course fee payment instruction for your country will be sent to you by email in mid June.

### Registration Form

Register here for MFTOT6. Application shall be reviewed on a first come first served basis and registration will be closed once the number of application reaches 350.

[Answer the questions...](#)

Answer all the questions and click

### Your registration is completed when you see the following message:

Thank you for your registration. Now your registration is completed.  
The course fee payment instruction will be sent to you by email in mid June.